
Super POSS

**Release 6.30
Installation Instructions
For NCR SCANMASTER Systems**



MEISolutions

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Super POSS 6.30 for Windows NT™ Systems



MEISolutions

Installation Instructions For NCR SCANMASTER Systems

Before you begin...

- ❑ **DISCLAIMER:** MEI recommends that MEI's Super POSS 32 is installed on a separate workstation, as this will increase productivity and register speed.
- ❑ Server and Client Computers must be loaded with the same version of NT 4.0 as well as the same Service Pack Version. **MEI requires a Service Pack version of 4 or higher.**
- ❑ *Make sure your system meets all requirements for this version of Super POSS.*

- ❑ **Schedule enough time**

It will take at least four hours to install Super POSS—possibly more, depending on how much data you must enter by hand. Setup of add-on modules (such as PFM, host communications, etc.) will also add to the total installation time. Schedule enough time to perform all steps completely.

- ❑ **Make sure that the SCANMASTER application is installed and running.**
If you are installing the Full Version of Btrieve make sure it is installed and running also.
- ❑ Make sure that the TCP/IP network protocol application is installed prior to this installation.

- ❑ **Have your manuals handy**

SCANMASTER User's Guide

- ❑ **The printer should be turned on, loaded with paper and on-line.**

Installing Super POSS

- ❑ **Close all other Windows NT applications**

- ❑ **Start the installation wizard**

- ❑ Insert the CD-ROM into your computer's CD-ROM drive.

The system automatically starts the installation wizard.

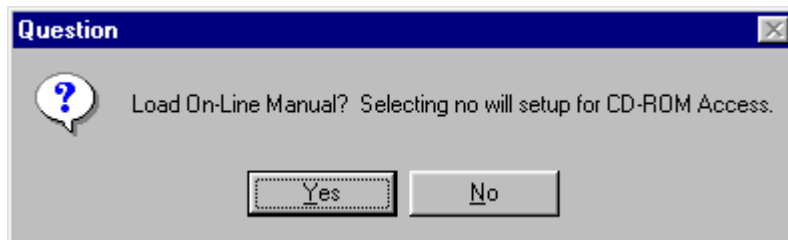
- ❑ **Proceed with the installation**

- 1) Read and acknowledge (by clicking the appropriate button) the opening screen, license agreement, and copyright/trademark screen.

- 2) In the Super POSS32 Licensing Information window, enter your name, company name, and Super POSS serial number. Enter the number *exactly* as it appears on the inside cover of your installation CD-ROM case.

When you have filled in all requested information, click Next.

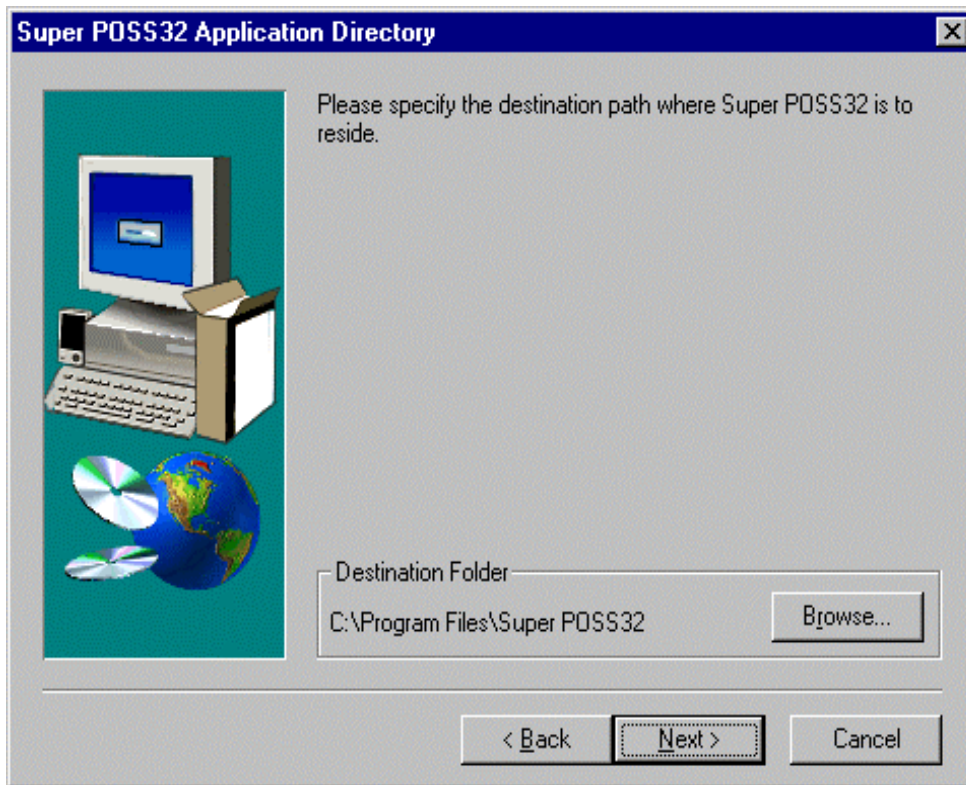
The next window asks if you want to install the on-line user's manual:



- 3) Click Yes to copy the on-line version of the Super POSS user's manual to your computer's hard disk. It will occupy about 5.5 megabytes of disk space in your Super POSS folder. Adobe® Acrobat Reader, the program that enables you to use the manual, requires another 6 megabytes.
 - Note: You will have the option of installing Adobe Acrobat Reader on your hard drive later in the installation procedure.Click No if you do not want to copy the on-line manual to your hard disk.
 - Note: If you click No and are installing from a CD-ROM, you will still have access to the manual on the CD-ROM itself.

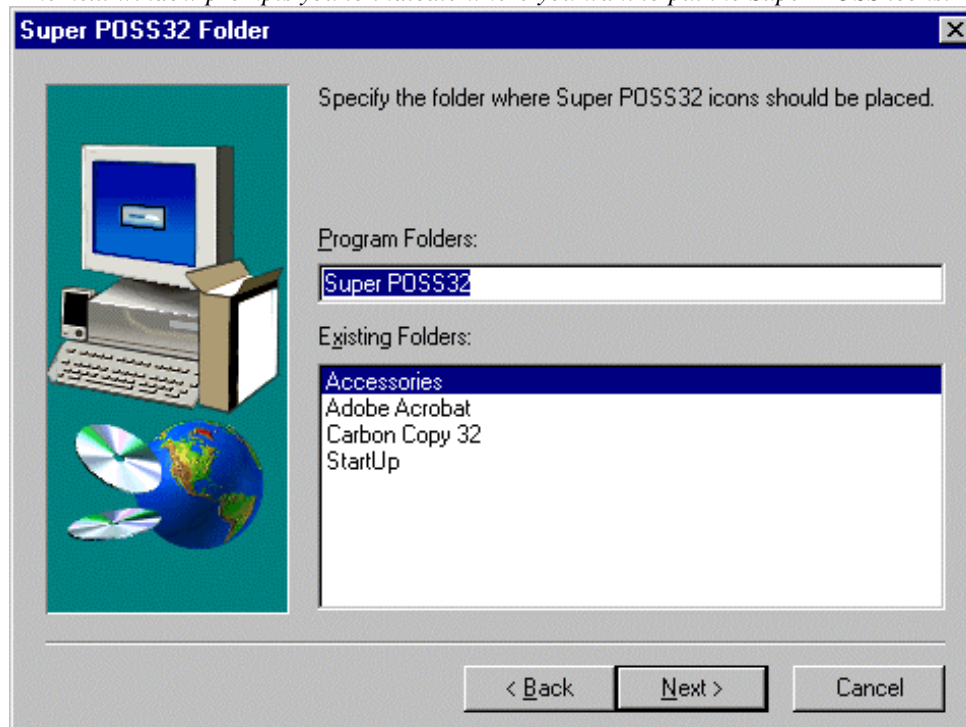
- 4) Specify the name of the folder in which you want to install Super POSS. By default, the wizard suggests **C:\Program Files\Super POSS32**, where **C:** is the drive on which Windows resides. MEI highly recommends accepting the default folder. However, you can use the Browse button to locate and designate another folder if you wish.

The installation wizard displays this window:



When you have specified the desired destination folder, click Next.

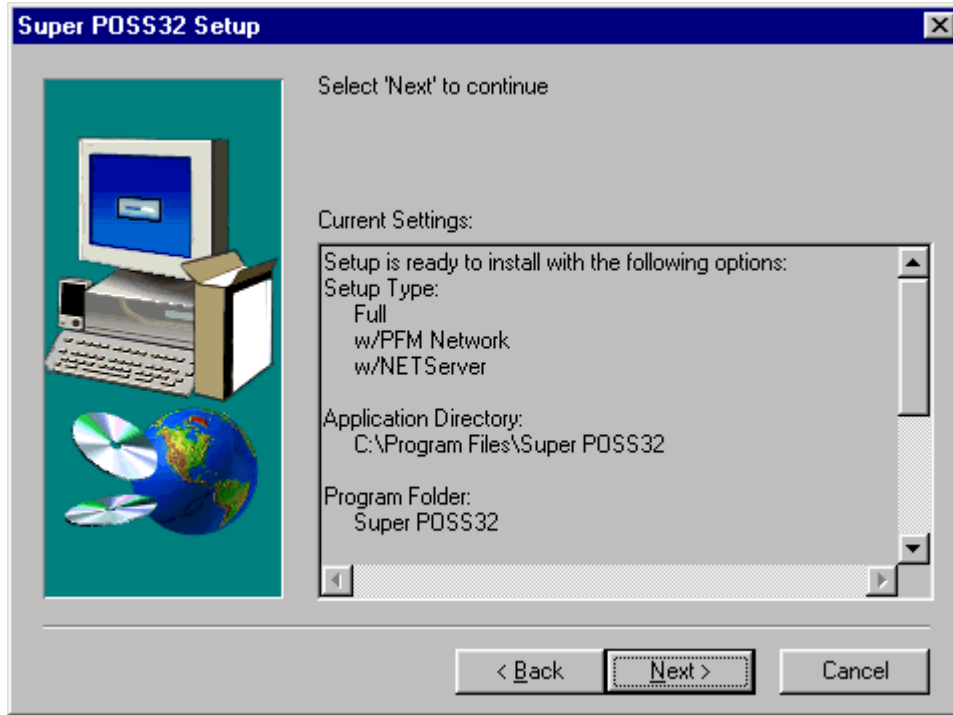
The next window prompts you to indicate where you want to put the Super POSS icons:



5) You have three choices:

- You can accept the default, **Super POSS32** (recommended) in which case the installation wizard will create a directory by that name and place the icons in it.
- You can replace the default with another directory name of your own devising.
- You can select an existing folder from the displayed list.

The installation wizard asks you to verify your settings before proceeding further:

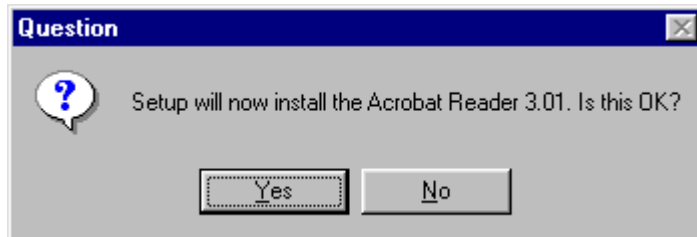


6) If the settings are not correct as shown, use the Back button to return to previous windows to change them.

When the settings are correct, click Next.

It takes a few minutes to extract and copy the appropriate files to the Super POSS directory.

When it finishes copying the new Super POSS files, the wizard closes the DOS window and displays this message:



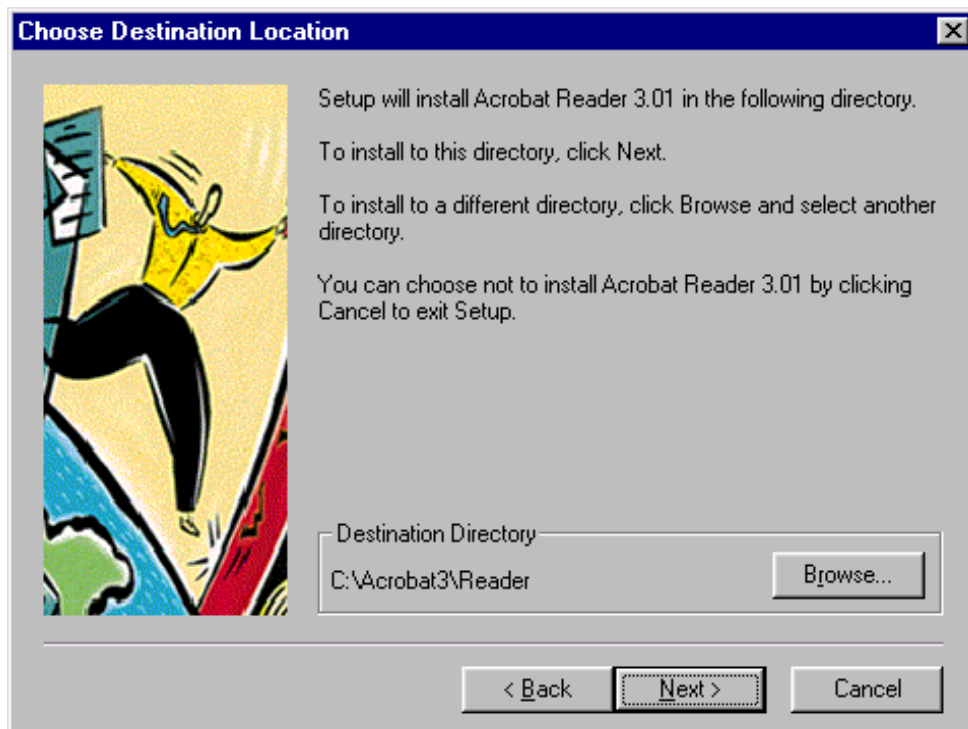
7) If you clicked No at step 3, or if you already have Adobe® Acrobat Reader 3.0 or later installed on your system, click No. Proceed to step 11.

If you clicked Yes at step 3, and if you do not already have Adobe® Acrobat Reader 3.0 or later installed on your system, click Yes.

This starts the Acrobat installation procedure.

- 8) Read and acknowledge (by clicking the appropriate button) the opening screen and license agreement.

The next screen asks you to where you want to install Reader:



- 9) Specify the name of the folder in which you want to install Acrobat.

By default, the wizard suggests **C:\Acrobat\Reader**. However, you can use the Browse button to locate and designate another folder if you wish.

When you have specified the desired destination folder, click Next.

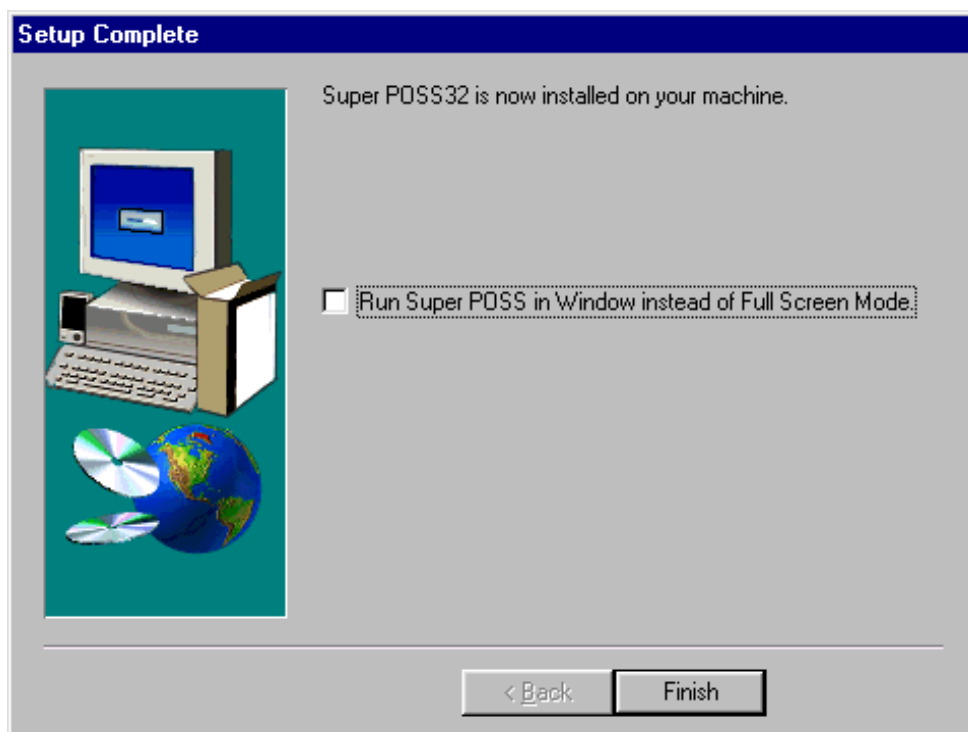
The installation wizard decompresses and installs the Acrobat files in the specified folder. Then it displays this window:



- 10) Use this window to specify whether or not you want to read the Acrobat Readme file next. If you decide not to read it now, you can always go back and read it at your leisure later.

Specify your preference, then click Finish.

This completes installation of Acrobat Reader and returns you to the Super POSS installation procedure:



- 11) Use this window to specify whether Super POSS will run by default in full-screen mode or in a window at startup. Regardless of which one you choose, once you have started Super POSS, you will always use the A-J key combination to maximize or minimize the screen.

Specify your preference, then click Finish.

The installation wizard returns you to the Windows desktop.

Adding the Btrieve Microkernel Engine to the Start Menu (Only for Full Installations of Btrieve)

- 1) Click on the Start button and select the Microkernel folder.
- 2) Right-click on the Microkernel Database Engine icon, and select Copy.
- 3) Exit out of the Microkernel folder, and double-click on the My Computer icon on your desktop.
- 4) Double-click on the C Drive icon to open it.
- 5) Double-click the WinNT folder to open it, then Profiles, then the All Users folder, then the Start Menu folder, the Programs icon, and then open the Startup icon.
- 6) Now click on Edit, and then Paste.

➔ Note: Exit out of all Windows applications and reboot your system for the changes to take effect.

Super POSS setup

□ Start Super POSS

- 1) Open the Super POSS32 folder icon on the Windows desktop, then double-click the Super POSS32 Login icon.

The system starts Super POSS and prompts you to verify the date and time.

- 2) Proceed as described under *Starting Super POSS* in Chapter 2 of the Super POSS User's Manual.

□ Printer setup

Use the **Printer Type** field of Super POSS's Terminal/Printer Set Up screen to specify the type of printer that is connected to your computer.

See *Terminal/Printer Set Up* and *Changing a Terminal/Printer Setup* in Chapter 12 of the Super POSS User's Manual.

□ Global Defaults

Make sure your external global default, is set to match the registers setting. To do this, on your Super POSS menu go to I. Managerial functions, and then to B. Profile set-up and change. This field is specified as Y for on, or N for off.

❑ **ScanmasterFamily/Commodity code**

At this point you need to choose which setting you want to follow for Family or Commodity codes. This must match your register's setting. In your Super POSS menu, go to I. Managerial functions, and then go to B. Profile set-up and change. This field is specified as an F for Family or C for Commodity.

❑ **Department setup**

Use the Special Functions menu's Department Set Up/Change option to set up your store departments. You can set them up manually or have Super POSS copy departments that have already been set up on the register.

See *Department Set Up/Change, Adding a Department and Creating/Updating Departments from the Register* in Chapter 8.

❑ **FM terminal setup (for systems that include the PFM Network only)**

Use the Managerial Functions menu's PFM Authorization option to assign FM terminal user IDs and functions.

See *PFM Function Authorization and Setting Up a PFM Operator ID* in Chapter 12.

NOTE: If you are unable to turn on the PFM network, you may need to change the network settings, as explained under *Changing PFM Network Settings* in Chapter 16.

❑ **End of Day Processing options**

Use the Managerial Functions menu's End of Day Profile Options Set Up option to configure the system's end of day processing routine.

See *End of Day Profile Options Setup and Customizing End of Day Processing* in Chapter 12.

❑ **Store profile**

Use the Managerial Functions menu's Profile Set Up/Change option to enter the appropriate store profile settings.

See *Profile Set Up/Change and Setting Up/Changing the Store Profile* in Chapter 12.

Setting Up Super POSS add-on modules (optional)

For information on installing other add-on modules, consult the Super POSS User's Manual, a MEI customer support representative, or the enclosed documentation, if any.

Using your on-line manual

How to open your on-line manual

1. On your start menu go to programs -- Super POSS32 -- then to Super POSS32 on-line manual
2. Open the Super POSS on-line manual, (this will automatically open the adobe acrobat reader).

Use the Zoom tool to make text larger or smaller:

1. To adjust the page of the manual to a larger or smaller size go to 'View' on the tool bar.
2. Click on 'zoom to'.
3. Then a window pops up that says magnification.
4. Click on the drop down arrow next to that box to select how large or small you want the view to be. (100% is normal size, to make it larger go to a bigger number, like 125%. To make it smaller go to a smaller number, like 75%).
5. Once you have selected the size you want click 'OK'.

If you would like to learn other ways to zoom go to the help option on the tool bar.

Click on the reader on-line guide. When the screen opens to the first page of the manual, then click on viewing PDF documents. On the next page that it takes you to click on any of the options you want to know about. *(You may not have a web browser so the last section may not apply)*

Use the Find tool to search for words or phrases in your manual

1. When viewing the Super POSS manual to search for a word or group of words go to the find button (symbolized by a pair of binoculars).
2. Type in what you are looking for and click on find.

How to print from the Super POSS manual

(You must have a printer in order to print)

To print the entire manual (830 pages):

1. Go to the 'File' heading on your toolbar.
2. Go to 'Print' and click on it.
3. If you wish to print the whole manual click on 'ALL' and then click 'OK'.

Your manual should then print.

To print the current page you are on:

1. Go to the 'File' heading on your toolbar.
2. Go to 'Print' and click on it.
3. Click on 'Current page' and then click 'OK'.

To print a section (chapter) of the manual:

1. First you must find out what pages you want printed.
2. The page numbers are displayed at the bottom left of the document Window.

3. Go to the 'File' heading on your toolbar.
4. Go to 'Print' and click on it.
5. Click on 'Page'
6. Click in the box that says 'From' and type in the page number you want to be the first page printed.
7. Click in the box that says 'To' and type in the page number of the last page you want to be printed.
8. Then click the 'OK'.